



Porirua Library Competitions – General Terms and Conditions

From time to time Porirua Library, a department of Porirua City Council, holds competitions for their customers. Every competition will have its own special terms and conditions (“the **Special Terms**”) in respect to age groups, dates, prizes and logistics, which will be advertised when the respective competition takes place. The Special Terms will also stipulate whether the winner is drawn from a ballot or selected by a panel or judge. The following are the Library’s general terms and conditions which apply to all competitions (“the **General Terms**”).

1. Competition

These General Terms apply to all competitions conducted by Porirua Library. By entering a competition, entrants are deemed to have read, understood and accepted the following General Terms and the respective Special Terms.

2. Entries and prize draw

(a) To enter the competition all entrants must complete and submit the respective entry form by the respective closing date. Entries received after the closing date will not be accepted.

(b) Prizes are not redeemable for cash, are not transferable to any other person, and cannot be used in conjunction with any other offer or promotion.

(c) Prize draws/selections will be made on the date and in the manner as advertised. All winners will be contacted as per the contact details provided on the entry forms.

(d) If a winner does not acknowledge receipt, cannot be contacted and/or is not available in person to accept the prize within the advertised timeframe, the draw/selection is cancelled and another draw made.

(e) If the competition prize becomes unavailable (for any reason), Porirua Library reserves the right to provide the winner with a substitute prize.

(f) By accepting the prize, the winner consents to Porirua Library using the winner's details, photographs and other material for reasonable promotional purposes including but not limited to website notices, posters, emails, online marketing activity and press.

3. Exclusions

(a) Subject to the exclusions in the Special Terms, the following persons may usually not enter the competition and are not eligible to win any prize:

(i) Anyone not a resident in Porirua at the time of the prize draw/selection.

(ii) Anyone who works at Porirua Library or in connection with Porirua City Council (including contractors, temporary workers and volunteers).

(b) Porirua Library reserves the right to exclude any person from participating in the competition at its sole discretion. Porirua Library also reserves the right to refuse to award a prize to an entrant who is in breach of the General Terms and/or the Special Terms, gained an unfair advantage in participating in the competition or won a prize by using fraudulent means.

4. Privacy

(a) The information provided on the entry form will only be used to contact the winners and for promotional purposes if the entrant has given their consent on the entry form.

(b) All entrants consent to that, if they win a prize, Porirua Library may use their name and photograph for publicity purposes which could include print and internet articles and social media postings. Entry forms will not be returned.

(c) All information provided by the entrants will be collected, used, stored, disclosed and corrected in accordance with the Privacy Act 1993. All entrants have the right to access their information and request for any personal information to be corrected.

5. General

(a) Porirua Library, in its sole discretion, reserves the right to change, extend or terminate the competition at any stage, for any reason. The prize draw or selection decision is final, and no correspondence will be entered into.

(b) Porirua Library is not responsible or liable for:

(i) any of the prize winner's costs and expenses in accepting or using the prize;

(ii) any inability to submit or complete the entry form or any delays in submitting the entry form for any reason;

(iii) the entrants' details on their entry forms, in particular if the winner cannot be contacted due to incorrect or out-of-date details provided;

(iv) not recording, for whatever reason, an entry form into the prize draw or selection;

(iv) any loss, damage or personal injury in connection with the prize or its use by the winner.